

**Nova Southeastern University
College of Osteopathic Medicine**

Policy:	Board Examinations
COM Program/Degree:	Osteopathic Medicine Program/D.O.
Effective Date Issued:	July 12, 2022
Student Handbook Issue:	2021 - 2022 Academic Year

*The **Timeline for COMLEX Level 2-Cognitive Evaluation (CE) and Level 2-Performance Evaluation (PE)** section of the Board Examinations policy has changed. The original policy section, which can be found on page 157 of the 2021-2022 Student Handbook, is replaced with the following:*

c. Timeline for COMLEX Level 2-Cognitive Evaluation (CE)

1. Students will first be allowed to sit for the COMLEX-USA Level 2-CE examination after completion of the M3 curriculum, provided they have passed COMLEX Level 1 and are in good academic standing without restrictions. Due to the gap in testing dates between mid-May and mid-June, students should schedule their examination in mid-June, or later, of the M4 year. It is strongly recommended that the COMLEX Level 2-CE be taken at least once by September 30 of their M4 year to maximize their ability to be successful in the residency match process.
2. A student may take one block for board study for COMLEX-USA Level 2-CE during their fourth academic year. This is a course that all M4 students will register for, but the timing of the block will be determined by the student. A student may not take the COMLEX Level 2-CE until they have completed their allotted board study block.
3. Students will not be allowed any additional board study time for any USMLE Step examinations.
4. A student who has failed COMLEX Level 2-CE for the first time will be removed from clinical rotations and placed on a mandatory Administrative Break in Enrollment for a 4 week period of time for board study. If a student is on rotations when failing the first attempt, the student may complete the rotation before this administrative break in enrollment begins. During this time, the student must establish an academic counseling relationship with the Department of Medical Education. The student must retake the boards during the last week of their time away from training or as soon as possible thereafter (according to NBOME open examination times). The student will return to their scheduled clinical rotations pending the results of the COMLEX Level 2-CE exam.

5. A student who has failed COMLEX Level 2-CE a second time (second failure) will be removed from clinical rotations and placed on a mandatory Administrative Break in Enrollment, and must enroll in and complete a structured board review program (4-12 weeks) that is approved by the Assistant Dean of Medical Education. This program is at the student's own expense. If a student is on rotations when failing the second attempt, the student may complete the rotation before this administrative break in enrollment begins. The student must take COMLEX 2-CE (third attempt) after submitting proof of completion of the board review program to the Office of Medical Education. The student will return to their scheduled clinical rotations pending the results of the COMLEX Level 2-CE exam.
6. Starting with students who matriculated in the fall of 2018, any student who has not received a passing grade for COMLEX Level 2-CE after his or her third attempt (see Completion Requirements for COMLEX Examinations) will be referred to the SPC and will be subject to dismissal.
7. Students who fail to comply with any of the above set testing date requirements the first time will receive a letter of unprofessional behavior in their academic file and are required to fulfill the requirement within 30 days of notification or as soon as possible thereafter (according to NBOME open examination times).
8. Students who fail to comply with the above set testing date requirements a second time (i.e., failing to fulfill the requirement within 30 days of notification or as soon as possible thereafter) will be put on behavioral probation and are required to fulfill the requirement within 30 days or as soon as possible thereafter (according to NBOME open examination times).
9. Students who fail to comply with the above set testing date requirements a third time (i.e., failing to fulfill the requirement within 30 days of second notification or as soon as possible thereafter) will have to appear before SPC and are subject to disciplinary action up to, and including, dismissal.