

DEPARTMENT OF FAMILY THERAPY

D.M.F.T. 6210 Clinical Practicum Contract

1. The D.M.F.T. 6210 Clinical Practicum is a supervised full-time experience of one trimester duration during which students gain administrative experience in a community or university-based clinic setting. Areas covered during the clinical practicum will include, but will not be limited to, marketing, funding, intake, report writing, supervision, and client services.
2. The clinical practicum site shall be open for at least nine (9) months of the year. Students will be placed on-site for a minimum of fifteen (15) hours a week for at least one trimester.
3. The clinical practicum site shall provide students with a comprehensive orientation to its facilities and applicable policies and procedures.
4. Students must be supervised by an on-site clinical director/supervisor for a minimum of one (1) hour per week.
5. The clinical practicum site shall clearly publish the nature and type of services it offers. The site must post a statement of nondiscrimination that is visible or otherwise made available to clients and post a list of the referral sources of the site.
6. The clinical practicum site must comply with all applicable federal, state, and local laws, rules, regulations, codes, and ordinances, including, without limitation, those related to its clinical practice. All professional activity will take place in accordance with Florida law and the AAMFT Code of Ethics.
7. On-site supervisors shall evaluate students twice per trimester, at mid-trimester and at the end of the trimester, using designated Department of Family Therapy forms or web-based programs provided by NSU. These evaluations will be properly and timely completed and if paper, returned to the DFT internship/practicum coordinator.
8. Students will evaluate their on-site supervisors at least once per trimester using DFT forms or web-based program. Copies of supervisor evaluations will be provided to the DFT internship/practicum coordinator.
9. Ongoing communication (including at least two (2) telephone or zoom contacts per trimester) will occur between the on-site supervisor and the NSU internship/practicum coordinator and/or faculty supervisor during the internship.
10. The on-site clinic director/supervisor shall immediately notify the DFT doctoral program director of any concerns related to a student's knowledge or behavior and the program director and on-site supervisor shall attempt to effectuate a resolution. If resolution of the problem cannot be reached, the clinical practicum site may request removal of the student. Notwithstanding the foregoing, the site may withdraw the student from the site without prior consultation with the DFT doctoral program director if the student poses an immediate threat to the health and safety of the site's clients or employees, and in any such event, the site shall promptly notify the DFT

doctoral program director of the student withdrawal verbally and in writing providing the reasons for the action. Student placement may be terminated at any time at the discretion of the DFT doctoral program director.

11. The student will provide to the DFT internship/practicum coordinator (i) a copy of this contract after it is signed by the clinical practicum site, (ii) a copy of the site's brochure (where one is available), and (iii) the on-site supervisor's curriculum vitae or resume.

12. The parties acknowledge and agree that during the clinical practicum experience, if the student is an employee of the site, the services performed by the student are within the scope of the student's employment, and the student shall be covered under the site's professional liability insurance and such insurance is considered primary over any other insurance available to NSU or the student.

13. The parties acknowledge and agree that it is to the mutual benefit of the clinical practicum site and NSU that the student use the site for learning experiences. The clinical practicum site and NSU acknowledge and agree that no compensation is due from NSU to the site for the practicum experience contemplated hereunder.

14. The clinical practicum site, its employees, agents, and contractors shall maintain in strict confidence and in compliance with applicable laws, student education records, including, but not limited to, academic, health, background check, and drug screen information provided to or obtained by the site.

15. With respect to the interpretation of this contract concerning an ambiguity or otherwise, there shall be no presumption against the drafter of the contract.

16. The terms and conditions of the affiliation agreement between NSU and the clinical practicum site are incorporated herein.

D.M.F.T. 6210 Clinical Practicum Contract

The D.M.F.T. Clinical Practicum is designed for students to work independently in conjunction with a clinic or agency director/supervisor. Students will learn about the administration of a community or university-based clinic. Areas covered during the clinical practicum will include, but will not be limited to, marketing, funding, intake, report writing, supervision, and client services. The principal goals for this experience are to prepare students to work as a professional in the field and to develop learning opportunities enabling students to begin their careers as couple and family therapists. The clinical practicum schedule will be developed between the student and the clinic director/supervisor prior to commencement of the academic term. The student will schedule periodic meetings with the faculty supervisor. The student will document activities as appropriate to the setting.

Note: Students are eligible to take Clinical Practicum after completing the majority of their required coursework.

Student Name _____ N# _____

Phone () _____ NSU Email Address _____

Clinical Practicum Site Name _____

Site Address _____

Clinical Director/Supervisor Name _____

Phone () _____ Email Address _____

Duration of Contract (beginning and end date of term): From ___/___/___ To ___/___/___

Clinical Practicum Site Information

What is the mission, vision, and values of the agency/organization?

List the activities the student intern will be involved in as part of the clinical practicum experience.

List the goals you have identified for your work together.

Signatures

Student Signature/Date _____/_____

Site Director/Supervisor Signature/Date _____/_____

Faculty Supervisor Signature/Date _____/_____

Program Director Signature/Date _____/_____