

**2015 CEME
STUDENT/INTERN/RESIDENT/FELLOW
SCIENTIFIC RESEARCH POSTER COMPETITION**



Policies and Procedures

November 13, 2015
Held at Nova Southeastern University
In Davie, FL

A. APPLICATION FORM SUBMISSION

1. The **Application Form** with the required signatures must be sent **electronically** to the CEME office (ceme@nova.edu) no later than **October 9, 2015**.

The signature of the hospital's Osteopathic DME or Program Director is required on each application form.

2. All entrants are required to complete the box on the application form that the research project received **IRB approval** or state why IRB approval was not necessary.

B. POSTER COMPETITION POLICIES

1. CEME's Student/Intern/Resident/Fellow Scientific Research Poster Competition is open to students, interns, residents and fellows who are training at NSUCOM or in a CEME-affiliated program
2. Only **one poster per first author** will be accepted. CEME reserves the right to limit the number of accepted posters based on space availability.
3. First Author must be a Student/Intern/Resident/Fellow in training at NSUCOM or in a CEME-affiliated program
4. Only one prize is awarded per Student/Intern/Resident/Fellow.
5. Entrants are encouraged to submit research that is original to this competition.
6. The work presented must be the work of the Student/Intern/Resident/Fellow submitting it. The final posters must contain the results of each study.
7. The competition will take place on **Friday, November 13, 2015** in conjunction with the NSUCOM Osteopathic Residency Fair.
8. Authors must mount their posters before the start of the competition (typically around 9:00am the day of the event) in the designated exhibit area in a numbered location that is predetermined randomly.
9. Posters will be mounted using tacks on free standing cork bulletin boards. Mounting bulletin boards will hold **2** posters on each side. It is important for posters to be **no wider than 3 ft.**

10. The posters will be displayed throughout the duration of the NSUCOM Osteopathic Residency Fair. (typically around 3:00pm the day of the event)
11. The prize for the First Place Winner is \$500; second place \$250; third place \$100. Prizes will be awarded in two categories: Case Study Research and Experimental Research
12. CEME will produce an Abstract Booklet that will be distributed at the Competition.
13. All entrants will receive a Certificate of Participation.
14. **CEME cannot be responsible for unclaimed posters following the competition.**

C. **ABSTRACT REQUIREMENTS and FORMAT**

1. The **Poster Abstract** must be sent **electronically as a Word document (not as a pdf)** to the CEME office (casu@nova.edu) no later than **October 9, 2015.**
2. The abstract must fit on **one side of an 8.5" x 11" page in minimum 12-point type size and single spaced typed.** The margins should be one inch wide.
3. The abstract must contain sufficient preliminary information to permit adequate assessment of the case, although final results are expected on the poster itself. Acceptance of the poster will be contingent upon the appropriateness of the abstract. The abstract **must not** be the actual poster.
4. The abstract should include title and authors followed by:

CASE STUDIES: Introduction, Case Description, and Discussion

EXPERIMENTAL RESEARCH: Background, Objective, Methods, Results, and Conclusions.

Please see the **CEME Case and Experimental Research Abstract Format Guidelines** for a more detailed description of the abstract format and sample abstracts.

Entrants must follow this format.

CEME reserves the right to reject entries that do not follow the format guidelines.

D. **POSTER and PRESENTATION PROCEDURES**

1. The **poster itself** must be two-dimensional. It should use a **vertical format** (portrait layout), **not larger than 3 ft wide by 4 ft high.** Text must be large enough to be read from a distance of three feet. The text for the title, institution, and authors must be no less than one inch high.
2. Each entrant will have **three minutes** to present their research information to the judges. Only one author will be permitted to present, presumably the first author. In the event the first author cannot be present, the presentation may be made by another Osteopathic Intern or Resident listed as an author; however, points will be lost for presentation.
3. A panel of judges appointed by the CEME Executive Committee using predetermined objective criteria and scoring forms will do the judging. The judges' decision will be final.